



Prototron Circuits

Employment Application

LAST NAME _____ FIRST NAME _____ MIDDLE INITIAL _____

STREET ADDRESS _____ CITY _____ STATE _____ ZIP CODE _____

HOME/MESSAGE PHONE () _____ WORK () _____

What position are you applying for? _____

What salary/wage do you expect? \$ _____ Date available for work? _____

Days and hours you are willing to work: _____

The best time to call you at home: _____ May we leave a message? Yes No

Will Visa or immigration status prevent lawful employment? Yes No (Proof of right to work in the U.S. will be required if hired.)

Have you been convicted of a felony or released from prison within the past ten years for an offense which may reasonably relate to the job duties of the position for which you are applying? (A conviction may not necessarily disqualify you from employment.)

Yes No If yes, please indicate the date and nature of the offense _____

Were you referred to this position by a current Prototron employee? Yes No If yes, who? _____

How did you learn about this opening? _____

EDUCATION			GRADUATION		
	Name and Location of School	Years Completed	Yes	No	Degrees Received
High School					
College					
Trade					
Business, or					
Graduate School					

Were you known by any other name at any job or school listed on this application? Yes No If yes, what name and for which school or employer? _____

Please circle the appropriate response:

If you are under 18, can you furnish a work permit? Yes No

Have you applied to work at Prototron Circuits before? Yes No If yes, when and for what position _____

Have you ever been employed with Prototron Circuits? Yes No If yes, give dates: From _____ to _____

Do you have a family member employed at Prototron? Yes No If yes, what is their position? _____

PROFESSIONAL REFERENCES

Name	Telephone #	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____

EQUAL OPPORTUNITY EMPLOYER

EMPLOYMENT RECORD (INCOMPLETE APPLICATIONS CANNOT BE ACCEPTED)

Please start with most recent employer, include military service. If currently employed, may we contact your employer? Yes No

Employer _____ Type of business _____ Telephone () _____
Address _____ City _____ State _____ Zip Code _____
Job Title _____ Supervisor _____ Telephone () _____
Dates Employed: From _____ To _____ Reason for leaving _____ Wage _____
Duties _____

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Address _____ City _____ State _____ Zip Code _____
Job Title _____ Supervisor _____ Telephone () _____
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Address _____ City _____ State _____ Zip Code _____
Job Title _____ Supervisor _____ Telephone () _____
Dates Employed: From _____ To _____ Reason for leaving _____ Wage _____
Duties _____

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize Prototron Circuits to investigate all statements contained in this application and to request information about me from previous employers educational institutions and references. I expressly authorize my previous employers to provide information and opinions concerning my work and work habits. Further, I release all parties and persons connected with any requests for information from all claims, liabilities, and damages for whatever reason, arising out of furnishing any information. If employed, I release the company from any liability for future references it may provide regarding my work history with Prototron Circuits.

I understand that my application will be active for sixty (60) days. If I have not heard from Prototron Circuits in that time and still want to be considered for employment, I will fill out a new application.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in dismissal. I also understand that I am required to abide by all current and subsequently issued rules and regulations of Prototron Circuits and that employment is for no definite period and may be terminated, at any time, with or without notice, by either party.

Signature of Applicant

Date



AFFIRMATIVE ACTION APPLICANT DISCLOSURE

Prototron Circuits is committed to providing equal employment opportunities, and in accordance with federal law, maintains an Affirmative Action Program. In order to accurately track the ethnic background and gender of individuals who are interested in working for us, we request that you complete this form. Completion of this form is strictly voluntary. This information will be kept **confidential** and will in no manner affect your employment relationship with us.

Name:

Date:

Position applying for:

How did you hear of this opening?

Gender
(Check one)

Male

Female

Decline to Answer

**Racial/Ethnic
Background**
(Check one)

Hispanic or Latino (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.)

Black or African American ~ not Hispanic or Latino (A person having origins in any of the black racial groups of Africa.)

White ~ not Hispanic or Latino (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)

Asian ~ not Hispanic or Latino (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)

Native Hawaiian or Other Pacific Islander ~ not Hispanic or Latino (A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)

American Indian or Alaskan Native ~ not Hispanic or Latino (A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.)

Two or More Races ~ not Hispanic or Latino (All persons who identify with more than one of the above five races.)

Decline to Answer